**BCOEL Steering Committee Meeting Minutes**

April 19, 2021 1-2pm via Zoom

**In attendance:** Lin Brander**,** Caroline Daniels, Ali de Haan**,** Debra Flewelling, Erin Fields, Amanda Grey, Roen Janyk**,** Donna Langille (notetaker), Darcye Lovsin**,** Urooj Nizami, Lindsay Tripp (chair), Hope Power, Martin Warkentin, Brenda Smith

**Regrets:** Michel Castagné, Ksenia Cheinman, Karen Meijer-Klein, Reba Ouimet, Elena Kuzmina, Rosario Passos, Melissa Smith, Chris Reimer

**Meeting Minutes**

1. **Welcome**
2. **Agenda: Changes and Additions**

* No changes or additions.

1. **Approval of the March 22, 2021 Meeting Minutes**

* Approved with no revisions.

1. **Discussion of documents presented by Liz Padilla (BCcampus)**

* [Librarians as Open Education Leaders in Online Learning](https://docs.google.com/document/d/1N-AO7cwZalFe1jN9ZB7iu-kKGhImA_VzbY67rGY10K0/edit?usp=sharing) 
  + Feedback:
    - We would have to be prepared for a diversity of questions, as well as increased traffic, coming through the AskAway Widget on the BCcampus pages. We would need to speak with ELN.
    - There is a diversity of librarians and library workers who are staffing AskAway and varying levels of understanding of OER; more considerations would be needed.
    - It may require its own queue while the capacity is built up elsewhere.
    - We may be putting the onus on some institutions to support these questions, especially during COVID.
    - Would BCcampus provide funding to ELN to hire more service providers?
    - What is the expected level of support from BCcampus when we don’t necessarily have access to the backend of BCcampus?
    - Open does not necessarily dovetail with conversations about plagiarism.
* [Recommendations and Guidelines for BCcampus Open Collection Metadata](https://docs.google.com/document/d/1vdzLYcweJRVCs7tu8ux_hLCIszPNULTk2eWYch7Wz6g/edit?usp=sharing)
  + No feedback.

1. **Updated *Faculty Guide for Evaluating Open Education Resources* (Lindsay, Amanda)**

* The Canadian School of Public Service requested an adaptable format of the Faculty Guide for Evaluating Open Education Resources.
* Amanda created multiple formats including a PowerPoint. Thanks Amanda!
* **Action:** Amanda to change logo to the BCOEL logo on all the documents.
* **Action:** Add a future agenda item about possible logo change.

1. **Update on OER/Open Textbook Adoption Sharing (Darcye)**

* Follow up to the conversation last meeting about sharing institutions open textbook adoptions to make it easier for faculty to see who at other institutions have adopted what textbooks.
* Darcye met with Lauri (BCcampus) who has been thinking about this already.
* BCcampus doesn’t have the resources to create a database (like the University of Oregon) but they may have a student that can compile the data into one document. This document would be organized by subjects and institutions.
* Darcye will continue to collect spreadsheets and provide information to BCcampus.

1. **Conversation starter - Pressbooks support (Martin)**
   * Who has a Pressbooks service and how is it working for you? What would you do differently?
   * UBCV uses BCcampus instance; supports are contained and if anyone wants training for their team, Library will provide training. They will help with the planning of creating a Pressbook, upload the first chapter, and answer questions about Pressbooks.
   * UBCV captured hours that goes into the helping with a Pressbooks project. It took Amanda (experienced Pressbooks user) 1-2 hours to convert 1 chapter. This timeframe depends on the complexity of the chapter.
   * KPU captured hours on an Algebra textbook; $15, 000 - $20,000 to produce a book. This also includes help from BCcampus.
   * Turnover is a problem especially when students are in these positions to offer support.
   * OER Grants fund the faculty to create the content but no funding is available for support.
   * Open publishing as a model; we can learn from traditional publishing. What is scalable and sustainable? How do we deal with faculty expectations who are used to traditional publishing timelines?
   * We need sustainable funding with dedicated staff who can build up their expertise.
   * Would it be worth calling for an open meeting on Pressbooks service i.e. anyone on the BCOEL listserv?
     + It might be helpful to hear from multiple institutions at different levels of service i.e. someone from KPU, UBC, and BCIT.
     + **Action:** Lindsay to create a Doodle poll to schedule the folks from KPU, UBC, and BCIT and then send an invitation to the BCOEL listserv.
2. **Chair-elect position 2021/2022 (Lindsay)**
   * Darcye is interested in the position of Chair-elect. If anyone else is interested, please let Lindsay know.

1. **Adjournment**

* The meeting was adjourned at 2:00pm.