**BCOEL Steering Committee Meeting Agenda**

March 21 2022 1-2pm [via Zoom](https://ubc.zoom.us/j/66966445757?pwd=dkk2dXYyWkRBMmZxVEIwazMwL1BnUT09)

Attendance: Donna Langille (Chair), Darcye Lovsin (Notetaker), Lin Brander, Martin Warkentin, Ian Linkletter, Debra Flewelling, Erin Fields, Brenda Smith, Caroline Korbel, Amanda Grey, Elena Kuzmina, Urooj Nizami, Karen Meijer-Klein, Ali de Haan

Regrets: Lindsay (on leave), Roen Janyk (on leave), Hope Power, Caroline Daniels, Reba Ouimet

**Meeting Agenda**

1. **Welcome**
2. **Agenda: Changes and additions**
3. **Approval of the February 28, 2022 meeting minutes**
4. **OER Commons (Darcye)**
	* Asking for volunteers to work on a project plan for BCOEL OER Commons Group
		+ What types of items will be added to group
		+ Create standards for adding items (tags etc.)
	* Debra, Karen, Donna, Martin volunteered to join a small working group

**Action Item –** Darcye – send out invitation to join OER Commons working group and set up group’s first meeting

1. **Determining what open content to add to catalogues (Lin)**
	* Call sent out on listserv for comments on this topic a few weeks ago
	* Are libraries adding open content to catalogues (for example using Summons open access function)
	* Concerns
		+ so much open content it will overwhelm the search page
		+ Fee journals ‘offering’ open content
	* ELN might be looking at this?
	* Looks like other institutions in the US are having a look at this issue and are not necessarily making all the open content available
	* KPU note – turned off open access function in Summons –
		+ Going through open list at a high level to look at journal’s policies
		+ Looking for predatory journals - can’t go title by title, but the issue is often title by title – this is a never-ending quest
		+ Is this something institutions can work on together?
	* Is this a project BCOEL would like to take on?
	* UBC has open access function turned on
		+ They have an open access evaluation team who has developed a process of evaluation to deal with the backlog of publisher requests coming through that are publishers asking to pay for OA
	* Some members expressed interest in being part of a project to collectively go through items
		+ Need a standard for evaluation
	* Is this just a Summons issue?
		+ EDS might have an upgrade that adds an open access filter
	* Lin will look into this more and see if it’s a project that’s unique to Summon or if it could be used by libraries not using Summon (e.g. EDS)
		+ This could be a project we work on at an in-person meeting
		+ Could pull in people not necessarily on this committee (e.g. cataloguing librarians)
	* Related conversation - should libraries be cataloguing ancillary resources that are part of BCcampus Open Textbook collection but not associated with an open textbook? (videos, courses, test banks)
		+ First priority should be ancillary resources that are not related to open textbooks, and then once that is done there could be a phase II to maybe catalogue other ancillary resources
		+ Would need to do an evaluation on the metadata that is available on the items – e.g. people search by ‘undergrad’ or ‘K-12’ for OER
* The group expressed interest in exploring this topic further by inviting the cataloguers and Lauri to a meeting so they can give us a bit more information about the metadata etc.
	+ - Donna will extend formal invitation

**Action Item** – Lin – Explore if the open access filter and including open access resources in catalogue is a Summons issue or if it extends to other library systems (e.g. EDS).

**Action Item** – Donna – invite cataloguers (TRU?) and Lauri to an upcoming meeting to talk about metadata available on ancillary resources in BCcampus Open Textbook collection.

1. **BCOEL Logo (Darcye)**
	* BCOEL uses a few logos on their website and resources
	* Donna will contact BCcampus to see if they have a logo they’d like us to use (or to create a new one). Then we will have a vote.

**Action Item** – Donna – contact BCcampus to inquire about our logo and pull together the options for a vote.

1. **Course marking in your registration system for OER/ZTC/Affordable learning (Debra)**
	* Which institutions are flagging OER courses at time of registration?
	* Who can Debra connect to get more details on how it’s done?
		+ KPU and TRU
	* Those interested in adding ZTC to registration system – review Rajiv’s book chapter on this topic (linked below)
		+ [Kwantlen Polytechnic University – Marking Open and Affordable Courses: Best Practices and Case Studies (pressbooks.pub)](https://uta.pressbooks.pub/markingopenandaffordablecourses/chapter/kwantlen-polytechnic-university/)
	* Debra will set up a meeting and send out an invitation
		+ Meeting topic is the nitty gritty process for setting up ZTC tags at the point of registration
	* Others expressed interested in the broader topic – how to start these conversations at your institution
	* Two-part meeting? Similar to Pressbooks session BCOEL previously hosted where institutions share their experiences
		+ Part 1: How do you get this project going
		+ Part 2: how do you go through the process (once you’ve got buy-in)
			1. TRU and KPU to share their experiences/processes for the two part session
			2. Offer through BCcampus?
		+ The two part meeting is separate from Debra’s meeting because Douglas needs answers now

**Action Item** – Debra – set up meeting with KPU and TRU to walk through the process of adding ZTC to registration system. Send out meeting invitation for others to join.

**Action Item** – Donna – add two-part meeting concept to next agenda to be discussed further.

1. **Round table discussion**
* Douglas event at beginning of May – “Better Together” with Rajiv Jhangiani and Robin DeRosa
	+ Plans for this even to be open
* Amanda – New position as Open Education Strategist at KPU – congratulations!
1. **Adjournment**
	* Adjourned at 2:01