**BCOEL Steering Committee Meeting Agenda**

October 19, 2020 1-2pm via Zoom

**In attendance:** Lin Brander, Ali de Haan, Debra Flewelling, Donna Langille (notetaker), Darcye Lovsin, Reba Ouimet, Lindsay Tripp (chair), Hoper Power, Martin Warkentin

**Regrets:** Mia Clarkson, Caroline Daniels, Roen Janyk, Urooj Nizami, Michel Castagné, Erin Fields, Elena Kuzmina, Karen Meijer-Klein, Rosario Passos, Chris Reimer, Melissa Smith

**Agenda**

1. **Welcome**
2. **Agenda: Changes and Additions**
   * There were no changes or additions to the agenda.
3. **Approval of the September 21, 2020 Meeting Minutes**
   * Minor revisions made to minutes (RevB).
4. **BCOEL 2020/21 Priorities: Updates (Team Leads)** 
   * **Open Access Week Event – Update (Planning Team)**
     + Caroline took the lead on the Open Access Week event which will be hosted with BCcampus. The event, Open Access in Action: Tales from Five Institutions, will be a show and tell format with speakers from various institutions across BC (<https://bccampus.ca/event/open-access-in-action-tales-from-5-institutions/>).
   * **Sharing Online Instruction Materials (Darcye)**
     + No updates.
   * **Mentorship program (Brenda and Debra)**
     + There are already 2 people signed up for the Mentorship Program. If you are interested in being a mentor or a mentee, please fill out the application: <https://bcoel.ca/bcoel-mentorship-program/>
     + Promotions are underway.
5. **Creating Safe Online Events and Meetings (Lin)**
   * Some people have had unfortunate experiences with Zoom bombing. How do we ensure our virtual events are as safe as possible?
   * Discussion ensued with suggestions:
     + Eventbrite is free and allows you to send a link to all who sign up.
     + When using Zoom, use the passcode or waiting room.
     + When using passcode, you can send the passcode with the link. You have to unselect it if you want people to manually enter the passcode.
6. **EBSCO Faculty Select (Brenda)**
   * TRU was approached by EBSCO Faculty Select database, a database for easy access to open access materials and OER. Does anyone have any thoughts or knowledge about this?
     + Faculty can look for open resources but can’t access it unless they contact the library.
     + Langara did a trial of it over the summer.
     + From a philosophical perspective, why pay for material that is open?
       - The collation of open resources can make finding OER easier.
       - OASIS and MetaMason Finder are alternatives.
     + EBSCO is putting on an Open Access webinar.
       - **Action:** Debra will share the recording link to the webinar.
7. **Round table discussion** 
   * BCIT: Awarded 24 open education grants this year. Some faculty have applied that aren’t well versed in open education. A lot of emails pertaining to Pressbooks, formatting, etc. Training circulation staff to support Pressbooks. Lin is taking the Creative Commons Certificate in January. Discussion with BCcampus about supporting LaTex for the province. Agenda item for the next meeting?
   * TRU: Fall intake for OER grant. No Strategic Initiative Funding grant to support OER grant for next year.
   * Douglas: In the spring, strategic planning about promoting the use of OER in the college. Currently a group to be formed out of senior management team that is going to be looking at OER.
   * SFU: SFU is in a transitional time. The OER Grants program does not have funding available to support new projects this year. SFU Library has made some new funding available for an OER strategy development project that Hope will be working on.
   * Langara: There were 50 instructors in the ESL program (based in Continuing Studies), before the pandemic and now half of them have been laid off. More adoptions at Langara and a few more creation projects too.
   * UBC Okanagan: OER Grants increased from $2000 to $5000. Also participating in the SPARC Open Education Leadership.
   * UFV: They are using an assessment rubric adapted from another in-house grant program.
   * Ali de Haan: The BCcampus Award has shone a spotlight on the work that Ali has been doing.
8. **Conversation on H5P**
   * H5P.org (limited data) If you have it embedded into your LMS, you get around that problem.
9. **Adjournment:** 
   * The meeting was adjourned at 2:07pm.