**BCOEL Steering Committee:**

**Blue Jeans Meeting Minutes**

**January 8, 2018, 11am-noon**

 **Present**: Debra Flewelling (chair), Brenda Smith, Lin Brander, Michel Castagné, Hope Power, Lucas Wright, Caroline Daniels, Karen Meijer-Kline, Erin Fields, Kevin Stranack, and Darcye Lovsin

*Minutes taken by: Brenda*

*Meeting chaired by: Debra*

1. ***Announcements:***
* Lin announced that the BCIT Student Association is setting up a table for their Textbook Broke campaign tomorrow. Students can chat and upload their photo to Instagram. The BCIT Open Education Working Group has given a $100 gift certificate for a draw.
* Brenda reported that she is part of a group that has just applied to establish an OER grant program to encourage TRU faculty to integrate OER into their courses.
* Welcome back to Erin Fields from UBC. She has returned from her sabbatical.
* Darcye announced that Langara Open Ed Advisory Committee is trying to put together an expo for Open Education Week which will include a whole series of events.
* Caroline and Karen reported that they received one of KPU’s open grants. They are starting a Pressbooks program in the library where the library will do Pressbooks conversion. A library tech will do the initial conversions. They plan to create a best practices guide for others to use.
* Debra will be advertising a faculty incentive grant at Douglas College. For any faculty who have successfully used an open textbook in their course, they can apply for a $500 grant to be added to their professional development fund. The Open Douglas Group will have a subcommittee to adjudicate the grant. She is planning on having a Wikipedia edit-a-thon session for Open Education Week on the Friday. Other institutions are welcome to join.
* Erin reported that UBC is having an Art and Feminism Wikipedia event in March to add information about female artists to Wikipedia.
* Lucas reported that BCcampus’ Pressbooks Advisory Committee has been established to formalize development pathways for Pressbooks. Caroline is also a member of the committee. If you have suggestions or areas that you are interested in regarding Pressbooks, please let Lucas know. Reminder that Lucas is willing to come and provide support on using Pressbooks. There is an update page now. You can now use CSS in Pressbooks.
* Hope reported that year two of SFU’s OER Grant program has ended, and they are planning the next round of intake for grants. She is working with students and the Teaching & Learning Centre to plan Open Education events.
* Michel reported that a survey was sent out to faculty at Capilano this week to get a sense of engagement in open textbooks on campus.
* Erin let everyone know about the One Lib, One Ref Event from January 15th to February 3rd, which is designed to encourage librarians to add one citation to Wikipedia.
1. ***Open Textbook Logo (Lauri's Email)***
* The OpenEd team at BCcampus had a discussion about possibly using an "Open Textbook" logo to help faculty learn more about or find open textbooks. One idea is that the logo would be hyperlinked to the [B.C. Open Textbook Collection](https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fopen.bccampus.ca%2Ffind-open-textbooks%2F&data=01%7C01%7Cflewellingd%40douglascollege.ca%7Cb106d2ebc4724bde162808d52ba40b1b%7C3af48838cd5345079e7ffc6dac355e33%7C1&sdata=v2VFdSAW4MWGlAFXVpnoXGwhBbZR%2BjkbaVXmiHCkBsA%3D&reserved=0). (This tactic was used for ApplyBC a few years ago and worked well as a visual identifier for students wanting to apply for admission online.) As far as where the logo would be placed, this could be up to each institution and something that can be discussed further.
	+ **ACTION**: Debra will follow up with Lauri
1. ***Update on Open Ed Week event – Kwantlen***
* BCcampus is bringing in Kelsey Merkley to speak for Open Ed Week. There will be an evening panel on Monday, March 5th. On Tuesday, March 6th, she will be speaking during the day at KPU. BCcampus is sponsoring Kelsey to go to Vancouver Island for more workshops after the 6th. If you want to join in the planning teleconferences, please let Caroline know.
1. ***BCLA Update***
* Lin reported that she submitted the proposal, but has not heard whether it was accepted.
1. ***Festival of Learning***
* Lin did not submit the proposal to speak at the Festival of Learning because she was unable to find people willing to present due to BCcampus’ requirement that all presenters must also register for the event.
* Lucas reported that the proposal about creating working groups was submitted. It would cover topics such as how to form open working groups, best practices, and how they can promote Open. He hopes to have a handbook that can be distributed to open working groups. The presentation is about that process and also about the workings of OER working groups.
* Debra, Brenda, Hope, Caroline, Lin, and Lucas are planning to attend the Festival. If others are planning to come, please let Debra know.
* Lin asked Lucas if BCcampus will provide a lunch and a space for BCOEL.
	+ **ACTION**: Lucas will let Debra know who to contact, and then Debra will contact BCcampus to make the request.
1. ***BCOEL Website (Lucas)***
* Lucas reported that the new BCOEL website is up. Erin, Michel, Kevin, and Caroline all have administrative access to the website. If you have any changes or updates to make on the website, please let one of them or Lucas know.
* Darcye is willing to take over Twitter responsibilities.
	+ **ACTION**: Debra to check her email to find the password and send it to Darcye
1. ***Next Meeting***
* Debra will send out a Doodle for the next meeting.