**BCOEL Steering Committee:**

**Skype Meeting Minutes**

**April 11, 2017, 1:30-2:30pm**

**Present**:Debra Flewelling, Lin Brander, Amanda Coolidge, Caroline Daniels, Karen Meijer-Kline, Rosario Passos, Hope Powers, Brenda Smith, Kevin Stranack, and Martin Warkentin

Regrets: Shawnna Parlongo

*Minutes taken by: Brenda*

*Meeting chaired by: Debra*

**Please add your agenda items below:**  
Welcome to new steering committee members (Amanda, Karen, Shawnna)  
1. BCLA  
2. Open Textbook Summit get together  
3. Project Status

1. **Steering Committee Membership Changes**

* Debra welcomed three new members to the BCOEL Steering Committee: Amanda Coolidge from BCcampus; Karen Meijer-Kline, Scholarly Communications Librarian at KPU; and Shawnna Parlongo. She also reported that Erin Fields has temporarily stepped down from BCOEL because she is going on sabbatical, but will be back to the steering committee when she is back. And, finally, Inba Kehoe from UVic has stepped down from the steering committee due to an overload at work and because she is working on her PhD. However, she did say that if there are any special projects that directly relates to her, she is willing to work on those. She will also remain as the UVic contact for the BCOEL list.

1. **BCLA**

* Lin reported that Martin is organizing the BCLA presentation. She reported that Ken Jeffries, Farhad Dastur, Rajiv Jhangiani, and Gil Greene will also be speaking at the presentation. Lin thanked Martin for taking the lead on the event

1. **Open Textbook Summit**

* Most of the steering committee members will be attending the Open Textbook Summit. It would be a good opportunity for us to have a lunch meeting there.
  1. **ACTION:** Rosario will talk to Amanda about finding a time and space for the steering committee to meet at the event, and then sent out a notice on the steering group’s listserv with the details.

1. **Project Status Report**

* Brenda and Debra will set up a meeting and finish their task by the next meeting.
* Website
  1. Erin and Caroline have done some work. Kevin hopes to finish his part and have something to report back by the next meeting. Rosario offered to help if there is anything that they need.
* PD
  1. There have been presentation at ALS and BCLA. We need to talk about next steps for future PD events.
* Debra suggested that BCOEL should schedule a meeting. We will talk details and timing at the Open Textbook Summit meeting.

1. **Open Education Week**

* Debra reported that Lauri and Inba spoke to the OCUL Directors about BCOEL and that Lauri, Debra, Brenda, and Lin spoke at the Ontario OER Librarians meeting.

1. **Other**

* Rosario asked if anyone is attending ETUG. No one present will be attending.
* Lin reported that she usually goes to the OLA Superconference, and she noticed that nothing at the last conference was about Open Education. She is going to contact David Porter and the Ontario librarians to see about putting in a proposal for the 2018 conference. Caroline is interested in seeing if she can get funding to attend and co-present. Lin will start pursuing this opportunity.
* Amanda reported that BCcampus is looking to replace Rosario’s position. Rosario is returning to her position at BCIT. She also reported that BCcampus got another $250,000. They are looking for help identifying subject areas that are missing open textbooks either entirely or in specific categories and/or course levels. They are also interested in adapting material with indigenous examples. She also reported that the Open Textbook Summit is coming up. She will be attending the Creative Commons Global Summit at end of month. And finally, it seems that there are more pressbooks users than they have ever had before.

1. **Next Meeting**

* Debra will put out a Doodle poll to set the date and time for the next meeting.