**BCOEL Steering Committee Meeting Agenda**

March 21 2022 1-2pm [via Zoom](https://ubc.zoom.us/j/66966445757?pwd=dkk2dXYyWkRBMmZxVEIwazMwL1BnUT09)

Attendance: Donna Langille (Chair), Darcye Lovsin (Notetaker), Lin Brander, Martin Warkentin, Ian Linkletter, Debra Flewelling, Erin Fields, Brenda Smith, Caroline Korbel, Amanda Grey, Elena Kuzmina, Urooj Nizami, Karen Meijer-Klein, Ali de Haan

Regrets: Lindsay (on leave), Roen Janyk (on leave), Hope Power, Caroline Daniels, Reba Ouimet

**Meeting Agenda**

1. **Welcome**
2. **Agenda: Changes and additions**
3. **Approval of the February 28, 2022 meeting minutes**
4. **OER Commons (Darcye)**
	* Asking for volunteers to work on a project plan for BCOEL OER Commons Group
		+ What types of items will be added to group
		+ Create standards for adding items (tags etc.)
	* Debra, Karen, Donna, Martin volunteered to join a small working group

**Action Item –** Darcye – send out invitation to join OER Commons working group and set up group’s first meeting

1. **Determining what open content to add to catalogues (Lin)**
	* Call sent out on listserv for comments on this topic a few weeks ago
	* Are libraries adding open content to catalogues (for example using Summons open access function)
	* Concerns
		+ so much open content it will overwhelm the search page
		+ Fee journals ‘offering’ open content
	* ELN might be looking at this?
	* Looks like other institutions in the US are having a look at this issue and are not necessarily making all the open content available
	* KPU note – turned off open access function in Summons –
		+ Going through open list at a high level to look at journal’s policies
		+ Looking for predatory journals - can’t go title by title, but the issue is often title by title – this is a never-ending quest
		+ Is this something institutions can work on together?
	* Is this a project BCOEL would like to take on?
	* UBC has open access function turned on
		+ They have an open access evaluation team who has developed a process of evaluation to deal with the backlog of publisher requests coming through that are publishers asking to pay for OA
	* Some members expressed interest in being part of a project to collectively go through items
		+ Need a standard for evaluation
	* Is this just a Summons issue?
		+ EDS might have an upgrade that adds an open access filter
	* Lin will look into this more and see if it’s a project that’s unique to Summon or if it could be used by libraries not using Summon (e.g. EDS)
		+ This could be a project we work on at an in-person meeting
		+ Could pull in people not necessarily on this committee (e.g. cataloguing librarians)
	* Related conversation - should libraries be cataloguing ancillary resources that are part of BCcampus Open Textbook collection but not associated with an open textbook? (videos, courses, test banks)
		+ First priority should be ancillary resources that are not related to open textbooks, and then once that is done there could be a phase II to maybe catalogue other ancillary resources
		+ Would need to do an evaluation on the metadata that is available on the items – e.g. people search by ‘undergrad’ or ‘K-12’ for OER
* The group expressed interest in exploring this topic further by inviting the cataloguers and Lauri to a meeting so they can give us a bit more information about the metadata etc.
	+ - Donna will extend formal invitations to Linda Woodcock, a librarian from KPU, who has been leading the effort to keep our MARC records current. She began doing this work in 2016. However, this will be changing soon as Linda is retiring at the end of the month. The second cataloguer is currently Cleire Lauron, another librarian, from TRU. (Information from email between Donna and Darcye)

**Action Item** – Lin – Explore if the open access filter and including open access resources in catalogue is a Summons issue or if it extends to other library systems (e.g. EDS).

**Action Item** – Donna – invite cataloguers (Linda and Cleire) and Lauri to an upcoming meeting to talk about metadata available on ancillary resources in BCcampus Open Textbook collection.

1. **BCOEL Logo (Darcye)**
	* BCOEL uses a few logos on their website and resources
	* Donna will contact BCcampus to see if they have a logo they’d like us to use (or to create a new one). Then we will have a vote.

**Action Item** – Donna – contact BCcampus to inquire about our logo and pull together the options for a vote.

1. **Course marking in your registration system for OER/ZTC/Affordable learning (Debra)**
	* Which institutions are flagging OER courses at time of registration?
	* Who can Debra connect to get more details on how it’s done?
		+ KPU and TRU
	* Those interested in adding ZTC to registration system – review Rajiv’s book chapter on this topic (linked below)
		+ [Kwantlen Polytechnic University – Marking Open and Affordable Courses: Best Practices and Case Studies (pressbooks.pub)](https://uta.pressbooks.pub/markingopenandaffordablecourses/chapter/kwantlen-polytechnic-university/)
	* Debra will set up a meeting and send out an invitation
		+ Meeting topic is the nitty gritty process for setting up ZTC tags at the point of registration
	* Others expressed interested in the broader topic – how to start these conversations at your institution
	* Two-part meeting? Similar to Pressbooks session BCOEL previously hosted where institutions share their experiences
		+ Part 1: How do you get this project going
		+ Part 2: how do you go through the process (once you’ve got buy-in)
			1. TRU and KPU to share their experiences/processes for the two part session
			2. Offer through BCcampus?
		+ The two part meeting is separate from Debra’s meeting because Douglas needs answers now

**Action Item** – Debra – set up meeting with KPU and TRU to walk through the process of adding ZTC to registration system. Send out meeting invitation for others to join.

**Action Item** – Donna – add two-part meeting concept to next agenda to be discussed further.

1. **Round table discussion**
* Douglas event at beginning of May – “Better Together” with Rajiv Jhangiani and Robin DeRosa
	+ Plans for this even to be open
* Amanda – New position as Open Education Strategist at KPU – congratulations!
1. **Adjournment**
	* Adjourned at 2:01