**BCOEL Steering Committee Meeting Agenda**

May 11 and May 25, 2020

1:00-2:00pm via Zoom (see instructions at bottom)

May 11 agenda:

1. Agenda – changes and additions
2. April minutes approval
3. Incoming Chair-elect

This position is a two year commitment. The incoming Chair will take meeting notes and collaborate with the Chair, Lindsay, and then become BCOEL Chair for Sept.2021-Aug 2022.

1. BCOEL going forward, part 1

Discussion – what are BCOEL priorities for the next 1-2 years?

Here are a few initial ideas:

* information sharing (through meetings, listservs)
* keeping listservs and websites up to date, have institutional contacts at all BC post-secondaries
* joint event planning
* mentoring within the group
* sharing materials on the BCOEL site
1. Round table, time permitting

May 25 agenda:

1. Agenda – changes and additions
2. BCOEL going forward, part 2

Finalize priorities based on May 11 discussion.

Determine how to achieve priorities.

1. Round table, time permitting

Website: <https://bcoel.ca/>

Steering Committee: <https://bcoel.opened.ca/>

New listserv addresses:

bcoelsteering@lists.bccampus.ca

bcoel@**lists**.bccampus.ca

Monday, May 11, 1-2pm:

 Lin Brander is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting
<https://bcit.zoom.us/j/98130336525?pwd=eGk4c3luM3pEYXFQT2xYVCtXSjQ5Zz09>

Meeting ID: 981 3033 6525
Password: 010474

When it's time to join, click the meeting link above. If you're already signed into Zoom with your BCIT account, you'll go straight in. If it's your first ever Zoom meeting, you will want to install Zoom and sign in through SSO prior to joining.

Need help? Check out "Using Zoom" in the BCIT Knowledge Base: <https://zoom-help.bcit.ca>

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        +1 647 374 4685 Canada
        +1 647 558 0588 Canada
        +1 778 907 2071 Canada
Meeting ID: 981 3033 6525
Password: 010474
Find your local number: <https://bcit.zoom.us/u/ac26MBvsf2>

Monday May 25, 1-2pm:

Lin Brander is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting
<https://bcit.zoom.us/j/97851623892?pwd=NHc4OU1jOE9jdTZKSi9yaGsvV21sQT09>

Meeting ID: 978 5162 3892
Password: 000855

When it's time to join, click the meeting link above. If you're already signed into Zoom with your BCIT account, you'll go straight in. If it's your first ever Zoom meeting, you will want to install Zoom and sign in through SSO prior to joining.

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